



## COMPANY COVID PROTOCOLS

For **Aborigines Beach Resort** the safety of all our guests and staff is our top priority.

In order to prevent the spread of the coronavirus and to maximize the safety of our guests and employees, we made this protocol. We follow the guidelines as stipulated by the health authorities. We will continue to closely monitor the developments and if we deem this necessary, we will change our protocol.

*Last update: February 15th 2022*

### **General measures:**

1. All employees are familiar with this protocol and have to follow the guidelines.
2. Hotel guests and employees are obliged to wear a face mask in the public space of the hotel. You don't need to wear a face mask when seated at the table in our restaurant or when you are in your hotel room.
3. Employees that show symptoms (fever, a cold) will not come to work. We stimulate our employees that can work from home, to do so.
4. We expect our guests to disinfect their hands as soon as they enter our premises. Disinfection points are available at the main entrance and the reception area.
5. A maximum of two people are allowed in the restrooms at any given time.
6. Employees should wash their hands at least once an hour, following the guidelines.
7. We kindly ask our guests to fulfil payments by mobile money, debit or credit card.
8. All hotel guests that have made their reservation via our own website, via telephone or email are allowed a full refund should they choose to cancel their reservation.

### **Restaurant**

The restaurant remains open and we serve food and drinks in our outdoor seating area. You may order take away, this can be collected at the bar. The kitchen closes at 10:00pm. We are allowed to sell alcohol until 10:00pm. Please place your take away order by calling +233 540 272 600 or +233 502 836 368.

### **Reception**

1. The set-up at the reception is such that a distance of 1.5 meters is kept between staff and guests.
2. All keys will be disinfected.

### **Rooms**

Keta Beach Road | P.O. Box 213 KW, Keta. Ghana.

+233 540 272 600 | +233 502 836 368

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1. At check-in, guests will be asked if they require room cleaning during their stay. Employees will only enter rooms after explicit permission of the guest and when the guest is not in the room.
2. All housekeeping employees will wear masks and gloves while cleaning rooms.
3. Rooms are thoroughly cleaned, following the standard guidelines. All contact surfaces will be disinfected after each stay.
4. Room service is offered observing the strictest distancing protocols.

### **Meeting and Events**

1. Outdoor events with limited numbers are still permissible. The set-up is done to follow the 1.5m distancing required.
2. Conferences and meetings are limited to half the room capacity.

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